

# AUTUMN AT CITY GREEN

# FIELD TRIP MENU



*City Green Field Trips take place at our learning gardens in either Clifton or Paterson. As students rotate through activity stations, they will get to taste seasonal produce, observe farm animals and native wildlife such as insects, animals, and plants, practice sustainable gardening, and have a lot of fun outdoors!*

*You can select one of the three field trip options listed below!*

## **THE CHANGING COLORS OF FALL**

Let's observe how the seasons change by looking at native trees and their falling leaves! Your students will taste the sweet taste of fall by pressing local apples into fresh apple cider, and get their hands dirty by planting cool-weather crops in our fall garden.

Relevant Standards: K-PS3-1, K-ESS2-1, 1-ESS1-2, 2-LS2-1.



## **OUR LOCAL BIRDS AND THEIR SONGS**

Come explore the garden as a habitat as we meet our neighborhood birds! Your students will learn to identify the calls of local birds and use gathered seeds to make pine cone bird feeders. They will also get their hands dirty by planting crops in our fall garden.

Relevant Standards: K-LS1-1, 1-LS1-1, 2-LS2-2, 2-LS4-1.



## **DIGGING INTO DIRT**

Let's explore the world beneath our feet as we dig into dirt! Your students will learn about the components of soil through a soil shake, and meet our wriggling worms who turn vegetable scraps into compost. They will also learn how to plant cover crop seeds to protect soil from winter erosion.

Relevant Standards: K-ESS3-3, 1-LS1-1, 2-PS1-1



*To schedule a field trip visit [citygreenonline.org/field-trips](http://citygreenonline.org/field-trips) or email Emma Latham at [elatham@city-green.org](mailto:elatham@city-green.org)*



# SCHOOL GROUNDS

## Field Trip Application

### SCHOOL INFORMATION:

School Name: \_\_\_\_\_ Free/Reduced Lunch %: \_\_\_\_\_

School Address: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_ Phone (day): \_\_\_\_\_

Email Address: \_\_\_\_\_

Total # students (max 30): \_\_\_\_\_ Grade Level: \_\_\_\_\_

Total # teachers (free) : \_\_\_\_\_ Total # chaperones (free): \_\_\_\_\_

### DATE AND LOCATIONS: *Please select all possible dates and locations.*

First select all possible dates and locations that fit within your school's schedule. Then write your preferred date and location. We will get back to you with our availability.

#### Location Options:

- The Learning Farm at City Green (171 Grove Street, Clifton NJ)
- The Learning Garden in Eastside Park (800 Broadway, Paterson NJ)

Preferred Location: \_\_\_\_\_

#### Available Dates:

- |  |  |
|--|--|
| <input type="checkbox"/> Wednesday, October 5th  | <input type="checkbox"/> Friday, October 7th   |
| <input type="checkbox"/> Wednesday, October 12th | <input type="checkbox"/> Friday, October 14th  |
| <input type="checkbox"/> Wednesday, October 19th | <input type="checkbox"/> Friday, October 21st  |
| <input type="checkbox"/> Wednesday, October 26th | <input type="checkbox"/> Friday, October 28th  |
| <input type="checkbox"/> Wednesday, November 2nd | <input type="checkbox"/> Friday, November 4th  |
| <input type="checkbox"/> Wednesday, November 5th | <input type="checkbox"/> Friday, November 11th |

Preferred Date: \_\_\_\_\_

#### TIME:

Field trips generally place from 9:30AM - 12:30PM. This includes instructor-led activities, as well as unstructured optional time for lunch and free play in the garden. If this time range does not work, write your preferred time below. Some afternoon slots are available upon request.

Preferred Time: \_\_\_\_\_



# SCHOOL GROUNDS

## Field Trip Application

FIELD TRIP TOPIC: *Please select one topic.*

The Changing Colors  
of Fall

Our Local Birds and  
Their Songs

Digging Into Dirt

Have you covered any material related to the field trip topic or farming/gardening? \_\_\_\_\_

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Do you have any specific learning goals for this trip? \_\_\_\_\_

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### STUDENT INFORMATION:

Are any of your students English-Language Learners? If so, what language? \_\_\_\_\_

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Do any of your students have food related allergies or dietary restrictions?

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Is there anything else we should know to support your students' learning on this trip?

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# SCHOOL GROUNDS

## Field Trip Application

### TRIP ACCESSIBILITY

Please indicate any disabilities, sensitivities or limitations of members of your group that would impact their participation in field trip activities. This information will help us modify programming and make reasonable accommodations.

Leave page blank if this is not applicable to your group.

If any boxes are checked, City Green will reach out to get more information and discuss relevant accommodations in more detail.

#### Limited Mobility

- Limited mobility
- Difficulty moving on uneven or unpaved surfaces
- Difficulty coordinating (dance/acting)
- Difficulty holding and using hand tools

#### Communication & Social Limitations

- Difficulty working in groups
- Difficulty communicating

#### Limited Hearing/Vision

- Difficulty hearing environmental sounds
- Difficulty hearing verbal instructions
- Difficulty reading signage or written instructions

#### Sensory Limitations

- Difficulty touching dirt/plants
- Difficulty hearing loud sounds
- Difficulty with strong smells/tastes

If you checked any boxes, please share any relevant information: \_\_\_\_\_

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Please describe any disabilities, sensitivities, or limitations not listed in the list above:

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# SCHOOL GROUNDS

## Field Trip Policy

### Facilities & Accessibility

#### CITY GREEN FACILITIES

- City Green trips are fully outdoors at both Paterson and Clifton locations.
- Porta-potties and hand sanitizer are available at both sites. Full public restrooms are NOT available for general use.
- Trips are encouraged to use shaded picnic spaces for lunch. Outdoor picnic seating is limited (18 max). Lunch refrigeration is available at Clifton Location.
- Students and chaperones should bring their own filled water bottles. Potable water is very limited at both locations.
- Parking is available for buses and cars. City Green does not provide transportation.

#### ACCESSIBILITY

- City Green will make reasonable accommodations to make our Field Trip program accessible.
- The Learning Farm in Clifton contains a paved educational area with wheelchair and stroller accessible paths. Upper and lower food production fields are only accessible by grass or gravel paths. Wheelchair accessible porta-potties are available.
- The Learning Garden in Paterson contains no wheelchair accessible areas, and has hills without paved paths.

### Payment and Cancellation

#### PAYMENT POLICY:

- Field trip costs are \$11 per student. Financial support eligibility is determined by the school's percentage of students eligible for free/reduced lunch, and will be included in the price quote. Chaperones are welcomed on City Green field trips at no cost.
- Payment by cash/check should be made on the day of the trip. Payment by credit card can be requested in advance by email.

#### INCLEMENT WEATHER

- City Green Field Trips are outdoors and weather dependent.
  - Trips will be canceled if there are heavy rains, snow, or temperatures above 95°F.
  - Weather-based cancellations will be made at 7:00 AM on the morning of the trip.
  - Trips will be rescheduled depending upon City Green and school availability.

# SCHOOL GROUNDS

## Field Trip Policy

### Safety Protocols

#### COMING PREPARED AND ON SITE SAFETY

- All visitors must wear the proper apparel for the outdoors. This can include closed-toe shoes, hats, sunscreen, rain jackets, and/or warm layers, depending on the weather.
- All visitors should bring filled water bottles to stay safely hydrated. Potable water is not always available.
- All visitors must follow City Green's instructions on proper tool use, food safety, and animal handling. Anybody intentionally and/or repeatedly violating these instructions will not be able to participate in the activities.
- Students must stay in their assigned groups and locations throughout the trip.

#### BEE ALLERGY SAFETY (see Bee Allergy Policy & Protocol)

- All visitors must review and sign City Green's Bee Allergy Policy & Protocol prior to the trip (see last page).
- City Green must be alerted in writing a week before the field trip of any bee allergies of staff or students.
- On the day of the trip, City Green Bee Allergy Protocols must be submitted for all visitors. These individuals must be identified to the School Grounds Manager immediately upon arrival.

#### COVID SAFETY:

- Prospective visitors must stay home if they have any COVID symptoms or have been exposed to the virus.
- Hand sanitizer is available at all times. Hand washing when possible.



# SCHOOL GROUNDS

## Field Trip Release

### Photo Release

Do all students have a valid, signed photo release on file?

- Yes  
 No

*City Green may take photographs, recordings, interviews, videotapes, motion pictures, or similar visual recording of students and staff. Any such items will only be used for non-commercial promotional purposes, and no names or identifiers will be used.*

### Release of Liability

I, as an authorized representative of \_\_\_\_\_, have read the Field Trip Policy and agree to the terms and conditions. Individuals that are found violating City Green policies will be notified by City Green staff. If they continue to violate the policies, they will not be able to participate in the field trip.

I hereby release and discharge City Green and its respective trustees, officers, agents, employees, and any other persons or entities acting on their behalf from any and all claims, demands, and causes of action whatsoever, whether presently known or unknown, either in law or in equity, relating to injury, disability, death or other harm, to person or property or both, arising from student and staff participation in and/or presence at the field trip described above. Permission slips for the trip should indicate this release.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_



# SCHOOL GROUNDS

## Bee Allergy Visitor Waiver

**All visitors who come on to the City Green Schultheis Farm, City Green Learning Garden in Eastside Park or City Green Farm at South Branch sites must complete the form below.**

Name: \_\_\_\_\_ Emergency Contact Name: \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

### **CITY GREEN BEE ALLERGY POLICY AND PROTOCOL**

- It is mandatory that any person with a bee allergy carry their Epinephrine Auto-Injector (also known as an “Epi Pen”) with them at all times.
- Is the responsibility of that person or visiting organization staff to administer the Epinephrine Auto-Injector, should they need assistance. City Green is not responsible for administering any medication.
- Any person with bee allergies who does not comply with the above stated policy will NOT be permitted on the City Green Schultheis Farm, the City Green Learning Garden in Eastside Park or City Green Farm at South Branch sites.

Accordingly, I hereby agree as follows:

#### **1. I acknowledge (check one):**

- I DO NOT have a bee allergy  
 I DO have a bee allergy

I have been informed of City Green, Inc.’s related policies and procedures, including:

- I agree to inform City Green staff of my bee allergy.
- I agree that while on the City Green Schultheis Farm site, City Green Learning Garden Eastside Park or City Green Farm South Branch site, I will carry with myself, at all times, my Epinephrine Auto-Injector.
- I agree that it is the responsibility of myself or visiting school/organization staff to administer epinephrine. City Green is not responsible for administering any medication.

2. I agree on behalf myself and on behalf of my representatives, assigns, heirs and next of kin, to waive City Green, Inc., (and its officers, directors, employees, agents, representatives and volunteers) from any and all responsibility, liability, claims, demands, costs, expenses (including attorneys' fees) or actions arising out of or relating in any way to my child’s volunteer services with City Green, Inc., including, but not limited to, all actions based upon negligence and all claims, for any personal or physical injury or damage to my child or my child’s property, whether occurring on City Green, Inc.'s premises or otherwise.

3. I hereby acknowledge that I have been given a reasonable opportunity to read the foregoing waivers and release of claims, and that I have read and fully understand its provisions and am aware of the inherent risks in the activities.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# SCHOOL GROUNDS

## Bee Allergy Student Waiver

**All visitors who come on to the City Green Schultheis Farm, City Green Learning Garden in Eastside Park or City Green Farm at South Branch sites must complete the form below.**

Student Name: \_\_\_\_\_ Guardian Name: \_\_\_\_\_

Guardian Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

### CITY GREEN BEE ALLERGY POLICY AND PROTOCOL

- It is mandatory that any person with a bee allergy carry their Epinephrine Auto-Injector (also known as an “Epi Pen”) with them at all times.
- Is the responsibility of that person or visiting organization staff to administer the Epinephrine Auto-Injector, should they need assistance. City Green is not responsible for administering any medication.
- Any person with bee allergies who does not comply with the above stated policy will NOT be permitted on the City Green Schultheis Farm, the City Green Learning Garden in Eastside Park or City Green Farm at South Branch sites.

Accordingly, I hereby agree as follows:

#### 1. I acknowledge (check one):

- My child (named above) does NOT have a bee allergy  
 My child (named above) DOES have a bee allergy

On behalf of my child, I have been informed of City Green, Inc.’s related policies and procedures, including:

- I agree to inform City Green staff of my child’s bee allergy.
- I agree that while on the City Green Schultheis Farm site, City Green Learning Garden Eastside Park or City Green Farm South Branch site, my child will carry with themselves, at all times, their Epinephrine Auto-Injector.
- I agree that it is the responsibility of the child or visiting school/organization staff to administer epinephrine. City Green is not responsible for administering any medication.

2. I agree on behalf of my child and on behalf of my child’s representatives, assigns, heirs and next of kin, to waive City Green, Inc., (and its officers, directors, employees, agents, representatives and volunteers) from any and all responsibility, liability, claims, demands, costs, expenses (including attorneys' fees) or actions arising out of or relating in any way to my child’s volunteer services with City Green, Inc., including, but not limited to, all actions based upon negligence and all claims, for any personal or physical injury or damage to my child or my child’s property, whether occurring on City Green, Inc.'s premises or otherwise.

3. I hereby acknowledge that on my child’s behalf, that I have been given a reasonable opportunity to read the foregoing waivers and release of claims, and that I have read and fully understand its provisions and am aware of the inherent risks in the activities.

Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_