



GROWING STRONG HIGH SCHOOL INTERNSHIP PROGRAM

Application Check List

All materials must be submitted to be considered for a position

All applicants must be a 9th-12th grade student

- Completed Application Form (this document) - Answer all questions completely. Please PRINT NEATLY or type and attach your answers.
- Resume - Attach your existing resume or create one (include any work or volunteer history, involvement in school clubs or teams, or any awards and accomplishments).
- Letter of Reference - Give the letter of reference form to an adult who knows you well, but who is not a member of your family, such as a teacher, coach, employer or minister, etc. Ask the writer to fill out the reference and mail, fax or email it to City Green.

How do I hand in my application?

1. Fill out the application, create and attach resume, submit request for a Letter of Reference
2. Bring your completed application and resume to one of the following two locations. **ALL APPLICANTS ARE REQUIRED TO SUBMIT THEIR APPLICATION IN PERSON.**

Tuesday, May 24th
Come between 4:00pm and
6:00pm
City Green Learning Garden
Eastside Park, Paterson

Wednesday, May 25th
Come between 4:00pm and
6:00pm
City Green Farm Eco-Center
171 Grove Street

After reviewing your COMPLETE application, we will contact you to inform you if you have been selected for an interview. Please be aware that this is a competitive process and we will not be able to interview or accept all candidates. Interviews will be held on Wednesday, June 1st or Thursday, June 2nd.





Growing Strong is a paid summer internship for high school students from Paterson and Clifton, NJ. Interns spend the summer working at City Green, while also participating in food and environmental justice workshops.

The Growing Strong program has three different types of “crews” for you to apply for.

Each crew has different everyday tasks and responsibilities, but all Growing Strong interns work in some aspect of farming, gardening, and education. Read each crew’s job description and please choose the one you are most interested in. We will do our best to match applicants with their desired crew!

Farm Crew Members

Interns work at the City Green Farm and Markets in the community. Farming activities include: planting, weeding, watering and harvesting. Market activities include: preparing produce for market, setting up and running City Green Farm Stands and Mobile Markets, providing engaging customer service to local residents, and representing City Green's values and mission!

Garden Camp Counselors

Assist City Green staff at a hands-on, garden camp at the Learning Garden in Paterson. Activities include: leading educational garden activities and nature-based fun with campers (ages 6-10), as well as watering, weeding and harvesting from the garden.

Farm Camp Counselors

Assist City Green staff at a hands-on, farm camp at the Learning Farm at City Green Farm Eco-Center. Activities include: leading educational garden activities, farm chores and nature-based fun with campers (ages 6 - 8), as well as watering, weeding and harvesting the garden.

APPLICANT INFORMATION

| | |
|---------------------------------------|--|
| Name | |
| Current Age | |
| Current Grade | |
| Street Address City/State/Zip Code | |
| Home Phone | |
| Email Address | |
| Date of Birth | |
| Social Security Number | |

PARENT/GUARDIAN

| | |
|---------------------|--|
| Name | |
| Relationship to you | |
| Home Phone | |
| Work Phone | |
| Cell Phone | |
| Email Address | |

SCHOOL INFORMATION

| | |
|---|--|
| Current School | |
| School Phone Number | |
| Name of person writing your reference letter and their relationship to you (teacher, coach, minister, etc.) | |
| This person is: | |
| What size t-shirt do you wear (men's) | |



Describe some of your interests and activities outside of school:

Why do you want to work as a Growing Strong Intern?:

Have you ever gardened or farmed before? If so tell us about your experience. If not, tell us why farming or gardening interests you:



**GROWING
STRONG**
high school internships

Have you ever worked in a group or team (2 or more people) to accomplish something? Tell us about that experience:

Have you ever had a job before? Tell us about that experience:

What is one thing you could do to help the environment?:



**GROWING
STRONG**
high school internships



GROWING STRONG HIGH SCHOOL INTERNSHIP PROGRAM

Availability

You must be available to work the following schedules from

June 28th until August 19th from 8:30am - 2:30pm:

Each crew will have a schedule approximately in this time frame 3-4 days per week

Farm Crew

Monday, Tuesday, Friday

Garden Crew

Tuesday, Wednesday, Friday

Farm Camp Crew

Monday, Wednesday, Friday

Will you be able to work the dates and times for the crew you are applying for?

Agreement and Signature

| | |
|------------------------------------|--|
| Name (PRINT) | |
| Signature and Date | |
| Parent/Guardian Name (PRINT) | |
| Parent/Guardian Signature and Date | |

We will contact you by **Thursday, May 26th** to let you know if you have been selected for an interview. We do not hire anyone who does not interview with us, we want to get to know you better, and help you understand what City Green is all about!

Interviews are held at the City Green Farm Eco-Center, 171 Grove Street, Clifton NJ 07013. We can provide transportation to and from Paterson if your parent/guardian completes a permission slip.

- I want to interview after school on Wed, June 1st
- I want to interview after school on Thurs, June 2nd





GROWING STRONG HIGH SCHOOL INTERNSHIP PROGRAM

Letter of Reference Form

Applicant Name: _____

Applicant Instructions:

Give this form to an adult who knows you well, but is not a member of your family, such as a teacher, coach, employer, minister, etc. Explain to that person why you want to work for City Green. Ask that person to fill out the reference and mail, fax, or email it to directly to City Green.

Growing Strong's Mission:

The Mission of Growing Strong is to provide paid summer employment to high school students in Paterson and Clifton, enhanced by a youth development program that ensures college and career readiness. By working in an urban farming and market enterprise or educational garden/farm camp program, interns positively engage with their community; benefit from purposeful mentorship and peer collaboration; and foster a personal connection to food systems, healthy eating and the environment.

Reference Writer Instructions:

Contact Information:

Name: _____ Mail this completed form and your reference letter to:
Title: _____ City Green, Inc.
Organization/School: _____ 171 Grove Street
Address: _____ Clifton, NJ 07013
Phone: _____ **OR**
Email: _____ Fax the form and reference letter to (973)
998-0682
OR
Scan and email the reference form and letter to

**Please answer the following questions as fully as possible,
and attach your letter to this sheet.**

1. How long and in what capacity have you known this person?
2. What do you know about the applicant's work habits, learning style, and role in group dynamics.
3. How do you feel the "Growing Strong Internship" could serve this person?
4. What do you think the person could contribute to our "Growing Strong Internship"?
5. What challenges do you think the applicant would face when working with us (please be honest and candid).
6. What other information do you think we should know when considering this person for a position with City Green?

