



Farm and Livestock Assistant Job Description

Reports to: Director of Agriculture and Farm Manager

City Green

City Green, Inc. is a 501(c)3 non-profit organization dedicated to facilitating the establishment of urban farms and gardens in northern New Jersey's cities to create increased access to healthy, local food while cultivating education in food systems, nutrition and the environment.

Diversity is a core value of City Green. We believe the power of diversity enriches all of us by exposing us to a range of ways to understand and engage with the world, identify challenges, and to discover, design and deliver solutions. City Green is committed to working to build and sustain an equitable and inclusive work environment where diversity is celebrated and valued. We believe diversity benefits and enriches the development of all of our staff, partners, supporters, and community.

City Green has two farm sites: a 5-acre farm at our headquarters in Clifton and a one-acre farm in a public park in Paterson. We sustainably grow over 50 varieties of vegetables, keep a small flock of hens for eggs, a small herd of goats, and maintain educational gardens for programs. We operate our own farm stands in Clifton, Paterson and Passaic as well as a mobile market serving neighborhoods in the area. Through our farms and markets, we aim to create increased access to local, farm-fresh food, while addressing issues of food justice.

Position Summary

The Farm and Livestock Assistant serves as seasonal staff for our farm operations. They support every aspect of getting fresh produce to people's tables, from seeding to harvesting to packing. Farm and Livestock Assistants work with City Green's farm and market team to prepare and maintain crop beds and fields, harvest, process, and pack vegetables in preparation for City Green's Veggie Mobile and CSA programs. Farm and Livestock Assistants will participate in daily and weekly farm animal chores and care for a small flock of 2 rabbits, 5 goats and 18 chickens. Animal care responsibilities include daily feeding, watering, pen cleaning, assisting with our rotational chicken grazing program, collecting and cleaning eggs, and general animal pen maintenance.

Farm Responsibilities include but are not limited to:

- Participation in all aspects of field work under the leadership of our Director of Agriculture and Farm Manager, including: weed management, cultivating, transplanting, harvesting, washing/packing, and overall land stewardship on our property including mowing and weed whacking.
- Washing, processing, and packing for our CSA, wholesale, and market programs
- Ability to lift up to 50 lbs. regularly & ability and willingness to work in often uncomfortable physical positions for short or long periods of time (example: we work on our hands and knees often and we work outside in all weather).



- Caring for our farm animals, including feeding, watering, cleaning animal pens, picking up animal feed from the feed store, and helping with our rotational grazing systems
- Performing other duties as assigned

Additional Responsibilities include:

- Fostering and maintaining positive relationships with partners throughout programs
- Maintenance of records and files for contacts and program materials
- Timely and professional communication with collaborating staff and outside program partners
- Participate in “All Hands On Deck” activities, where all City Green staff cooperate on a large project, event, educational program or volunteer day
- Support initiatives and programs throughout the organization as needed
- Adhere to City Green’s principles and policies
- Adhering to City Green’s policies and practices around diversity, equity and inclusion
- Follow organizational policies and standards for safety and liability

Qualifications

- Comfortable working with farm animals
- Ability to work Independently
- Experience working closely with a team
- Friendly and positive attitude required
- Familiarity with food access, locally grown produce, organic agriculture, livestock and food systems preferred
- Comfortable working outside in all weather conditions and capable of lifting 40-50 lbs
- Must be available on select nights and weekends as needed
- Valid driver’s license of at least 12 months and a clean drivers history

Hours and Compensation:

- Farm and Livestock Assistants are paid \$15/hour.
- Training will be provided
- This is a seasonal position (May – November) ranging from 24-32 hours per week.
- Farm and Livestock Assistants must be available on select weekends

As a youth serving organization, City Green requires all interns and employees to undergo a background check in order to qualify for employment. After being offered a position, candidates will be asked to submit a background check prior to the start date.

To apply:

- Visit www.citygreenonline.org/careers to apply.
- Positions are filled on a rolling basis. Early application is encouraged!
- Please contact us at 973-869-4086 or info@city-green.org with any questions.